

विनयलता एस.
VINAYALATHA S.
कुलसचिव
REGISTRAR



गणितीय विज्ञान संस्थान
THE INSTITUTE OF MATHEMATICAL SCIENCES
(परमाणु ऊर्जा विभाग, भारत सरकार का एक स्वायत्त संस्थान)
(An Autonomous Institution under Dept. of Atomic Energy, Govt of India)
CIT CAMPUS, TARAMANI, CHENNAI - 600113



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Ref: IMSc/Potable Water/2025

04th June, 2025

To

Contact Person: Mr. K.P. Shankaran, PSO
Phone No. : 044 - 22543153

Sir,

Sub: Enquiry – Quotation for Potable Water for the period of one year – reg.

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The Institute of Mathematical Sciences(IMSc) is an autonomous Institute funded by the Department of Atomic Energy, Government of India and Government of Tamil Nadu.

We are in need of continuous supply of quality of potable water for a period of one year. Towards this, we invite your sealed quotations for the supply of potable water indicated in the Annexure enclosed herewith. The price quoted shall be firm and hold good for a period of **ONE YEAR** from the date of work order.

The quotation should be sent in a **sealed cover** and should be superscribed as "Quotation for the supply of Potable Water" and should reach the undersigned on or before **20.06.2025**.

Tenderers are advised to take note of the following points into consideration while quoting:

- 1) E-mail/Fax quotations will not be accepted.
- 2) EMD is to be enclosed
- 3) Proof of similar works of supply of potable water
- 4) The rates are inclusive of all taxes
- 5) Late quotations will not be considered.

Yours faithfully,

Vinayalatha S.
REGISTRAR 6.6.2025

Encl: Tender Terms and Conditions

Annexure

Specification

Sl. No.	Description of works	Qty	Unit	Rate in Rs	Total amount in Rs
1.	<p>Supplying of potable drinking water through lorry tankers to IMSc Campus at Taramani & residential campus, at Thiruvannamiyur. The rate includes all applicable taxes, royalties, loading and unloading charges and using the required length of hose up to the underground sump. And as per the terms & conditions of the contract.</p> <p>Note :</p> <p>(i) 1KL means 1 Kilo liters = 1000 Litres</p> <p>(ii) Quality of water shall meet drinking water parameters as per relevant Indian Standard and if it is found any issues on particular load, that payment will not be paid to the supplier as per the terms & conditions of the contract.</p> <p>(iii) The taste, quantity and colour of water of each and every tanker will be checked by Institute staff after satisfaction only permitted for supply.</p> <p>(iv) Necessary delivery challans should be got sealed at Entry gate and signed by Institute staff.</p>	1700 KL per annum	Per KL (Kilo Litre)		
Total Amount in Rs.					
Rupees in words :					

Demand Draft / Bankers Cheque No.: for 2% of quoted value
Rs...../- towards EMD is enclosed.

Signature of the Contractor

Communication Address

.....
.....

Contact Mobile No. and Email ID

THE INSTITUTE OF MATHEMATICAL SCIENCES, CHENNAI

TENDER FOR WATER SUPPLY AS AND WHEN REQUIRED BASIS

Name of tender: Supplying of Potable water through water tanker to the Institute and Guesthouse campus of Taramani and Staff Quarters at Thiruvanmiyur, Chennai.

GENERAL INFORMATION FOR THE GUIDANCE TO TENDERERS

1. Quality of water shall meet drinking water parameters as per relevant Indian Standard.
2. The required quantity shall be supplied immediately as mentioned in the Tender terms & conditions.
3. Rate shall be quoted in Rupees per kilo liters [1 Kilo litre = 1000 litres].
4. The rate shall include all applicable taxes, royalties, loading and unloading charges etc.,
5. The rate shall be valid for a period of 12 months.
6. The tenderer shall submit the EMD along with the tender.

TENDER TERMS & CONDITIONS

1. Water should be supplied as and when required.
2. Water supplied should be clear, clean and potable.
3. The quality of water to be supplied shall confirm the drinking water parameters.
4. The contractor shall obtain necessary entry pass/seal in the delivery challan from the Entry gate security at IMSc Campus located in Taramani, Thiruvanmiyur.
5. Adequate safety measures should be taken care while driving the vehicle inside IMSc campus.
6. The tender shall be awarded to the lowest bidder.
7. The water shall be supplied to underground sumps at various locations at IMSc.
8. If the successful tenderer (lowest bidder) fails to supply water as and when required by the Institute, the contractor will be blacklisted for future tenders in the Institute.
9. The Institute reserves right of rejecting all or any of the tenders and will not be bound to accept the lowest or any other tenders.
10. Proof of similar works of supply of potable drinking water through tanker lorries executed at Central Govt/Central autonomous bodies/Central public sector undertaking/Reputed organization is to be enclosed.
11. Supplier should have tanker with a capacity of more than 10,000 litres.

12. The Director, IMSc will reserve the right to forfeit the security deposit during the validity of contract if there is any breach of service / contract from the Service provider viz., non-supply of water in time, less quantity of water in tankers, unhygienic water.
13. Institute will reserve the right to terminate the contract / service by giving a notice of one month to the Service provider, in case the service is found unsatisfactory or any other reason. In case service provider/contractor wants to terminate the contract he will have to serve notice period of **three months** failure to do so will entail forfeiture of security deposit and blacklisting the contractor from participation in future tenders of IMSc of any categories of tenders.
14. The Contract/service will be valid for a period of 12 months subject to review.
15. Tenure of the contract / service may be extended upon the mutually agreed terms and conditions between the service provider and IMSc, if necessary.
16. Water shall have to be supplied on urgent basis at short notice, as and when required, within five hours of receiving the telephonic order.
17. Tanker shall be filled properly to the full capacity of tank. The acknowledgment of trips shall be signed duly by the contractor and handed over to Institute official / security at receipt point located at various storage tanks. Original delivery challan shall be handed over to the Institute representative.
18. The size of the tanker to be displayed on the tanker clearly.
19. The rates quoted shall be inclusive of waiting and unloading time. The tanker is basically directed for the consumption of drinking water in Institute/Residential complex. No extra claims shall be entertained on account of above factors.
20. The rate quoted will be applicable for whole quantity of water mentioned above without any change for any reason thereof.
21. The supply of required quantity of fresh water at short notice is the essence of this contract. In case of any water shortage / difficulty with the contractor for supply of water in time, he / she should make necessary alternative arrangement for the same.
22. The contractor is required to follow Institute security procedures for the vehicle's Entry & Exit at the premises.
23. An authorized personnel of Institute reserves the right to check the water quality as per standards from time to time.
24. In case the contractor during contract period is found for supplying unhygienic water the contract may be terminated by the Institute without any future notice. In this case IMSc also reserves the right of forfeiting security deposit without any notice to contractor.
25. Water supplier has to pump water to the tanks provided through the inlet of the pipe, using pump mounted in vehicle if required.
26. In the event of breakdown of vehicle under any circumstances, it will be obligatory on part of the Contractor to supply water making alternative arrangements without delay. Otherwise, penalty as decided by Institute will be imposed on the Contractor.
27. Security / Institute official will communicate the water requirement and keep the record of water supplied. The supply register shall be maintained by the security who will update daily details with signature of the driver.

28. The time of supply in different buildings will be mutually decided.
29. The Contractor is requested to submit the bill in prescribed format at the end of every month.
30. If water is not supplied after communicating the requirement in time 50% of the supply charges will be imposed as penalty.
31. Institute reserves the right to refuse supply of dirty / muddy / unhygienic water.
- 32. Successful bidder has to deposit 2.5% of tender value and after adjusting EMD amount earlier paid, the balance of 0.5% has to be deposited and this amount is interest free and shall be refunded on completion of contract.**
33. Water supply charges should be all inclusive i.e. cost of fuel, lubricant, Driver's salary, vehicle maintenance expenditure, cost of water and any other incidental expenditure for supply of water. The Institution will not be responsible for service conditions of the Driver.
34. The Contractor shall provide Mobile No. of Driver(s) to Institute Authorities for giving instructions by the Institute officials.
35. It is the responsibility of the Contractor to adhere to all laws, rules and regulations imposed by State Govt., or any such law making body, Institute shall not be responsible in case any relevant law is breached.
36. The source from which water is supplied shall be shared by the Contractor if necessary and cost of water if any, shall be responsibility of the water supplier (Contractor).
37. Institute will not be responsible for any damage to the vehicle or casualty to the Driver or any other person (third party) which may arise during supply of water.

UNDERTAKING

I have read the terms and conditions of the tender mentioned in this document and agree to abide by all the terms and conditions.

Date:

Signature of the Contractor

Communication Address

Contact Number _____

Email ID _____