

THE INSTITUTE OF MATHEMATICAL SCIENCES
APPLICATION FOR REQUEST OF HOUSE KEEPING TENDER

Name of the work for which Tender is requested	:				
Notice Inviting Tender No.	:				
Tender Application Fee	:	By Cash/ By DD : DD No: Dt: Bank & Branch:			
Period of Contract	:				
Date of submission of application for tender documents	:				
Name of Tenderer & Address	:				
Telephone :		Fax :			
Mobile Number	:				
Email Id	:				
Nature of firm	:				
Whether having valid Licence : Yes/ No Licence No: Date of expiry:					
SI. NO.	Eligibility criteria			Remarks by Institute	
a)	Registration of contractor with financial limit				
b)	Turnover of Agency in last 3 years ending on 31 st March 2020 Avg. Annual turnover should be equal to 100% of estimated cost	Financial Year	Turnover (in Lakhs)	Profit / Loss(in Lakhs)	
		2019-2020			
		2018-2019			
		2017-2018			
		Total :			

			Avg :		
c)	Latest solvency certificate obtained from scheduled Bank Required 40% of estimated cost Available Rs..... (Copy of latest solvency certificate to be enclosed) Issued :.....on.....				
d)	Similar Work/Works executed. (Copies of work order and completion /Performance certificate to be enclosed) One Work of 80% Two Works of 60% Three Works of 40%				
S.No	Name of work & Name of the client	Completed value of work	Actual date of completion	Enhanced value at 7 % per annum	
e)	Current commitments , i.e in hand details :				
S. No.	Name of work & Name of the client	Value of work	Schedule of completion date		
f)	Performance Certificate				
g)	Goods & service tax				

	registration number if registered	
h)	PAN (Permanent Account No.)	

.....
Signature of Tenderer/Authorized Representative

For Office Use:-

1) Credentials verified by & Recommendation for issue of tender :

Recommendation as per eligibility norms : **ELIGIBLE / NOT ELIGIBLE**

Administrative Officer

2) Approval of competent Authority : **TO ISSUE / NOT ISSUE**

Signature :
REGISTRAR, IMSc.

To

Accounts Officer, IMSc

Copy to: Tender File.