



THE INSTITUTE OF MATHEMATICAL SCIENCES
(An autonomous institution under the Dept. of Atomic Energy, Govt. of India)
IV CROSS ROAD, CIT CAMPUS, THARAMANI,
CHENNAI 600 113

S.VISHNU PRASAD
Registrar

Phone: 22543151
Fax : 22541586
email : svishnu@imsc.res.in

NOTICE INVITING TENDER

On behalf of Director, The Institute of Mathematical Sciences, Taramani, Chennai-113, wax sealed tenders are invited from the Electrical licensed, experienced and registered contractors of Central/ State Government Departments like CPWD/PWD/Railways/MES/DAE/ Reputed organizations in the relevant field to carryout the following work at The Institute of Mathematical Sciences, Taramani, Chennai-113.

Sl. No.	Description	Particulars
1	Name of the work	Annual maintenance contract for day to day electrical Operation & maintenance of The Institute of Mathematical Sciences, Taramani, Chennai-113 and Lilavathy residential quarters at Thiruvanmiyur, Chennai-41, 11KV / 433 V Substation, electrical maintenance of all the equipments in Round the clock shift for a period of twelve months in The Institute of Mathematical Sciences, Taramani, Chennai-113.
2	Estimated Cost	Rs.15,01,250/- (Rupees Fifteen lakh one thousand two hundred and fifty only)
3	E. M. D (2%)	Rs.30,025/-
4	Payment of Tender Document would be issued	Rs. 525/- (Rupees five hundred and twenty five only) by way of cash.
5	Time for completion	The work shall be completed within 12 months from the date of receipt of Work Order.
6	Date from which the tender document would be issued	Between 10:00 hrs and 15:00 hrs from 30/03/2017 to 20/04/2017(only on working days).
7	Last date & time of receiving the sealed quotations.	Date 21/04/2017 at 15:00 hrs.
8	Date and time of opening the quotations.	Date 21/04/2017 at 15:30 hrs.

Note: 1) Quotations are to be submitted strictly as per the format enclosed.

2) Any quotation, which does not fulfill any of the prescribed conditions or is in complete in any respect, is liable to be rejected.

General Conditions:

1. The quotations shall be in the prescribed form which can be obtained from Office of Accounts Officer, The Institute of Mathematical Sciences, Taramani, Chennai-113, on submission of proof showing relevant experience in executing work like 11 KV/ 433 V Electrical Substation AMC, Lighting, various LT equipments & Transformer Preventive maintenance AMC on submission of a request in writing for issue of tender documents.
2. Experience of having successfully completed any of the (in last four years)
 - a) 3 works completed each costing not less than 40% of estimated cost i.e Rs. 6.00 lakhs
 - b) 2 works completed each costing not less than 60% of estimated cost i.e Rs. 9.00 lakhs
 - c) 1 works completed each costing not less than 80% of estimated cost i.e Rs. 12.00 lakhs
3. EMD Rs. 30,025/- (Rupees thirty thousand and twenty five only) shall be in the form of Demand Draft/ Fixed Deposit Receipt from any of the Nationalized Bank drawn in the name of " Institute of Mathematical Sciences" payable at Chennai.
4. In case of Tenderer is unwilling to quote his offer, he must return all the documents forthwith.
5. The right to accept or reject any or all the quotations without assigning any reason is reserved with the Institute of Mathematical Sciences.
6. The Institute of Mathematical Sciences reserves the right to execute either full or part of the work and the payment will be restricted only to the amount of work completed.
7. The contractors shall provide Employees Provident fund, Employees state Insurance or Health Insurance etc. as laid down in the ACT.
8. The contractors desire to purchase the tender document shall intimate in advance the name and designation of the authorized representative coming to collect the document.
9. IT @ 2% and WCT @ 5% or as applicable shall be deducted from the bills.
10. Quoted value shall be inclusive of ESI, EPF and service tax components.
11. Tender and EMD shall be placed in two separate envelopes clearly indicating tender No. and each market as TENDER & EMD respectively.
12. Both the envelopes shall be submitted together in another sealed envelope superscribing Tender no and description of work along with due date and time of submission on the outer cover.
13. Tenders will be opened at office of The Registrar, The Institute of Mathematical Sciences, Chennai-113. Late/delayed & tenders not accompanied by EMD shall not be considered.


(S.VISHNU PRASAD)
Registrar,

IMSc, Chennai-113
(For and on behalf of Director,
The Institute of Mathematical Sciences, Chennai-113)