

**THE INSTITUTE OF MATHEMATICAL SCIENCES**  
(An autonomous institution under the Dept. of Atomic Energy, Govt. of India)  
CHENNAI

**NOTICE INVITING TENDER**

**Sealed tenders** are invited on behalf of the Director of Institute by the Registrar, Institute of Mathematical Sciences, CIT Campus, Taramani, Chennai - 600 113, Tamilnadu from reputed and experienced Civil engineering Contractors or who are on the approved list of the appropriate class of central public works Department, state public works Department, railways, Military Engineering Services, Public sector undertaking of central or state government, Central government autonomous bodies with proven technical and financial capabilities, possessing the required construction equipments and who have executed similar works (#) three each similar completed works costing not less than the amount equal to 40% of the estimated cost put to tender, (or) Two each similar completed works, costing not less than the amount equal to 60% of the estimated cost put to tender (or) one similar completed work of aggregate cost not less than the amount equal to 80% of the estimated cost during past seven years ending last day of the month previous to the one in which applications are invited. The work completed upto previous day of last date of submission of tenders shall also be considered.

Note: The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to last date of submission of tender.

**NIT No: IMSc/Civil/33/2017**

Name of work	<b>Annual Maintenance of Gardens and lawns at IMSc campus, Taramani &amp; Residential campus at Thiruvanmiyur, Chennai.</b>
Estimated Cost	<b>Rs.12,06,500/-</b>
Earnest Money Deposit	<b>Rs.24,130/-</b>
Time Allowed	<b>12(Twelve) Months</b>
Security Deposit	<b>2.5% of tendered value</b>
Performance Guarantee	<b>5% of tendered value</b>
Cost of Tender Document ( This amount is not refundable)	<b>Rs.525/- (including VAT)</b>
Last date and time for receipt of tenders	<b>Up to 3.30 PM on 03-04-2017</b>
Date and time of opening of Tender	<b>3.35 PM on 03-04-2017</b>

Similar works: Development and Maintenance's of lawn works, Nursery

Tender documents can be had on written request, duly recommended by Scientific Officer-C (Civil) on any working day from **23-03-2017 to 30-03-2017** on payment of cost of tender document in cash in person or by demand draft (drawn in favour of "The Institute of Mathematical Sciences") from the **Accounts Officer, IMSc, Chennai 600 113.**

**Tenderer must produce original certificates in support of their experience, Turnover, solvency, manpower, tools & plants etc., at the time of request for Tender document.**

Tenders will be received upto 3.30 PM on **03-04-2017** (or the next working day if **03-04-2017** happens to be a holiday) by *the Registrar, Institute of Mathematical Sciences, CIT Campus, Taramani, Chennai - 600 113* and tender will be opened on the same day at 3.35 PM in the presence of attending tenderers.

**TENDERS NOT ACCOMPANYING THE FOLLOWING ARE LIABLE TO BE SUMMARILY REJECTED**

- 1) Fixed Deposit Receipt or Demand Draft of a scheduled bank guaranteed by the reserve bank of India for the Earnest Money Deposit indicated above in favour of "*The Institute of Mathematical Sciences*", **NOTE: CASH, CHEQUES AND BANK GUARANTEE FOR EARNEST MONEY DEPOSIT WILL NOT BE ACCEPTED**
- 2) In the case of contractors in the approved list of public works Department, Central Public Works Department or Military Engineering Services shall be required to submit the copy of evidence showing the appropriate and eligible class to which they belong. In case of reputed Contractors they are required to submit the detailed list of works carried out by them during the last seven years along with solvency certificate and the list of machines and manpower they possess.
- 3) PAN Certificate in the latest approved form - Details of sales tax registration including details of commercial tax office with whom they are remitting this tax.
- 4) Should have had average annual financial turnover of 50% of estimated cost on civil construction work / similar work during the immediate last three consecutive financial years certified by Chartered Accountant.
- 5) Should have a solvency of 40% of estimated cost obtained from scheduled bank. The solvency certificate shall not be older than one year from the date of tender opening.

The tenderer shall be required to place the Earnest Money and Tender in separate sealed envelopes marked '**Earnest Money**' and Tender respectively and these envelopes shall then be placed in another sealed envelope and submitted. The envelope containing the EMD shall be opened first. If the EMD is found to be in order then only the envelope containing the tender will be opened.

In case of successful tenderer, the tenderer is required to deposit an amount equal to 5% of the tendered value of the contract as irrevocable performance guarantee in the form of Bank Guarantee from *State Bank of India or any one of the nationalized Banks* or 'Demand draft from any scheduled bank drawn in favour of "The Institute of Mathematical Sciences" within a period of 15 days of issue of letter of intent. The letter of award of work will be issued only after the above said performance guarantee in any one of the prescribed form is received and accepted failing which the Institute shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the earnest money absolutely.

In addition to the above, the successful tenderer is required to remit security deposit amounting to 2.5% of the tendered value which shall be deducted at 5% of the gross amount of the bill from each running bill, till total security deposit is recovered. Earnest money deposited along with bid shall be returned after receiving Performance Guarantee.

6) Tenderer must ensure to quote rate of each item. The column meant for quoting rate in figures. If any cell is left blank the same shall be treated as "0". Therefore, if any cell is left blank and no rate is quoted by the bidder, rate of such item shall be treated as "0" (ZERO). **It will be assumed that the Contractor will execute the work at zero cost as he has added the cost in other items.**

7) The name of the tenderer shall be filled on the relevant pages of the tender form and all the pages shall be invariably signed and seal affixed including drawing attached (if any)

8) This tender document should be returned with all the papers intact without detaching any part of it.

9) This tender will be valid for 180 days from the date of opening.

10) Tenderer to note that tenders with any condition including that of conditional rebate shall be rejected forthwith.

The Registrar on behalf of the Director, IMSc does not bind himself to accept the lowest or any other tender, and reserves to himself the authority to reject any or all of the tenders or to allot parts of the works to different agencies without assigning any reasons therefor. All tenders, in which any of the prescribed conditions is not fulfilled or any condition including that of conditional rebate is put forth by the tenderer, shall be summarily rejected.

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**REGISTRAR**  
For and behalf of the Director,  
The Institute of Mathematical  
Sciences