

विनयलता एस.
Vinayalatha S.
कुलसचिव
Registrar



गणितीय विज्ञान संस्थान
THE INSTITUTE OF MATHEMATICAL SCIENCES
(परमाणु ऊर्जा विभाग, भारत सरकार का एक स्वायत्त संस्थान)
(An Autonomous Institution under Dept. of Atomic Energy, Govt of India)
CIT CAMPUS, TARAMANI, CHENNAI - 600113



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Ref: IMSc / Transformer Oil filtration / 01/ 2025

Date: 21.10.2025

To :

Sir,

Kindly send your competitive Quote / rate for the oil filtration work to 750KVA Transformer – 2 and its associated works in our 11KV / 433V Electrical substation at The Institute of Mathematical Sciences, Taramani, Chennai - 113. The EA / ESA grade Licensed electrical contactors those who have carried out similar substation electrical maintenance oil filtration and testing works are requested to quote their rates after our site inspection based on the scope of works specified in the BOQ and send your **sealed quotations** to reach us **on or before 29.10.2025**. The Institute reserves the rights to reject any or all the quotations without assigning any reasons. It is mandatory to indicate our reference number and the due date in top of your envelops / quotes. Our contact number : Incharge (Electrical), Contact : 044- 2254 3300 / 149.

Vinayalatha S.
Registrar 21.10.2025

For and behalf of the Director
IMSc

Tenderer are advised to take note of the following points into consideration while quoting

1. E - mail/ fax quotations will not be accepted.
2. The period is to be **one week**.
3. The payment will be made after the completion of Oil filtration and its associated works based on their detailed service report / documentation.
4. Late quotations will not be considered.
5. The tenderer should attach completed similar work order and the work completion certificate from the organizations within last five years is the eligible to qualify for the technical evaluation.
6. The tenderer should have their own service center in Chennai is only the eligible to qualify for the technical evaluation.

Enclosed : Blank Schedule.

B. STRUCTURE & ORGANISATION DETAILS ABOUT AMC PROVIDER :

NOTE: Below details to be filled by the service provider and this is to be submitted along with their offer.

1 Name & Postal Address of the applicant:

2 Telephone No./Telex No./Fax No.

3 Legal status of the applicant (Please tick and attach attested copies of original document defining the legal status)

(a) An individual; (b) A proprietary firm; (c) A firm in partnership

(d) A limited company or Corporation

4 Particulars of registration with various Government bodies (attach attested photocopy)

Dept./Organisation & Place of registration Registration No.

5 Names and Titles of Director & Officers with designation proposed to be concerned with this work

6 Designation of individuals authorised to act for the organisation

7 Was the applicant ever required to suspend any work for a period of more than six months continuously after you commenced their service? If so, give the name of the project and reasons of suspension of work.

8 Has the applicant or any constituent partner in case of partnership firm, ever abandoned the awarded work before its completion? If so, give name of the project and reasons for abandonment.

9 Has the applicant, or any constituent partner in case of partnership firm, ever been debarred / black listed for tendering in any organisation at any time? If so give details.

10 Has the applicant, or any constituent partner in case of partnership firm, ever been convicted by a court of law? If so, give details.

11 Any other information considered necessary but not included above.

12. Service centre local address in Chennai.

Name and address of the authorized signatory

SCHEDULE OF QUANTITIES.

Name of the work: Emergency Oil filtration work to 750KVA Transformer - 2 and its associated works in 11KV/433V Electrical substation at IMSc, Chennai-113.

Note :

1. The schedule must be read along with all the specifications and the scope of works as specified.
2. The quoted rate shall be inclusive of GST, freight and other charges etc.

Sl. No	Description	Unit	Qty	Rate in Rs.	Amount in Rs.
1	Charges for the arresting of transformer oil leakage in 750 KVA transformer – 2 including LT cable end box, HT cable end box, bucholz relay and other parts gaskets as directed by engineer - in - charge.	Job	1		
2	Transformer oil filtration charges to Transformer - 2 by steam line filter to improve the di-Electric strength of transformer oil up to required values including checking and servicing of OCTC.	Job	2		
3	Supply of IS grade Transformer oil for the above Transformer as required	Litre	100		
4	Supply and filling of Sillica gel to the breather units as directed by engineer in charge	Kg	10		
5	Supply and fixing of 12" dia heavy duty MS exhaust fan (Almonard / Crompton / Bajaj make)	No	4		
6	Supply and fixing of 24" dia heavy duty wall mounted fan (Almonard / Crompton / Bajaj make)	No	2		
7	Supply and fixing Philips / K - lite / Technically equivalent 100watts LED flood light fitting with all accessoreis.	No	2		
8	Supply and fixing Philips / K - lite / Technically equivalent 30watts LED post top lantern fitting in the existing pole	No	4		
	TOTAL				

(Signature of the contractor with seal and address)