

THE INSTITUTE OF MATHEMATICAL SCIENCES
(An autonomous institution under the Dept. of Atomic Energy, Govt. of India)
CHENNAI

NOTICE INVITING TENDER

Sealed tenders in TWO parts are invited on behalf of the Director of Institute by the Registrar, Institute of Mathematical Sciences, CIT Campus, Tharamani, Chennai - 600 113, Tamilnadu from reputed and experienced Civil Engineering Contractors or who are on the approved list of the appropriate class of Central Public Works Department, State Public Works Department, Railways, Military Engineers Services/ Public Sector Undertaking of Central or State Governments / Central Autonomous bodies with proven technical and financial capabilities, possessing the required construction equipments and who have executed three each **similar work (#)** completed works costing not less than the amount equal to 40% of the estimated cost put to tender, [or] Two each **similar work (#)** completed works, costing not less than the amount equal to 60% of the estimated cost put to tender [or] One **similar work (#)** completed work of aggregate cost not less than the amount equal to 80% of the estimated cost during past seven years ending last day of the month previous to the one which applications are invited. The works completed upto previous day of last date of submission of tenders shall also be considered.

Note: The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to last date of submission of tender.

NIT No: Civil/IMSc/10/2015

Name of work	Construction of second floor over the existing Students Hostel building at IMSc, Tharamani, Chennai
Estimated Cost	Rs. 102.62 Lakhs
Earnest Money Deposit	Rs. 2,05,240/-
Time Allowed	6 [SIX] Months
Security Deposit	2.5% of tendered value
Performance Guarantee	5% of tendered value
Cost of Tender Document (This amount is not refundable)	Rs. 1050/- (including VAT)
Last date and time for receipt of tenders	Upto 3.30 PM on 30-04-2015
Date and time of opening of Technical bid	3.35 PM on 30-04-2015
Date of opening of Financial bids of qualified bidders	Date will be notified later.

(#) Similar work means

*“Experience in Major Building construction works including all finishing works **or** Construction of Light weight structures works using Auto claved blocks with MS Truss and Puf roof building works involving tile flooring, plastering, painting and other finishing works etc. ”*

Tender should be submitted in two parts : part-I (Technical bid) containing the technical details and all the commercial points other than price and part-II (Financial bid) should contain the price. Part-I and part-II should be kept in separate covers and sealed. EMD should kept in another cover. The cover should be superscribed as part-I (Technical bid), part-II (Financial bid) and EMD respectively. All the three covers should be kept in a big single envelope and the same should also be sealed. The tender number and date of opening should be written on top of the cover. Part-I technical bid will be first opened on the due date indicated below along with EMD. Part-II will be kept under safe custody. The part-II financial bid should be valid for 90 days from the date of opening of part-I (Technical bid). Part-I (Technical bid) will be evaluated and the firm which are technically qualified will be intimated the date of opening of part II and the firm representative whose tenders are technically qualified will be permitted to participated in the opening of part-II (Financial bid). The EMD submitted by technically non-qualified bidders will be refunded.

Tender documents can be had on written request, duly recommended by Scientific Officer (Civil) on any working day from **06-04-2015 to 27-04-2015** on payment of cost of tender document in cash in person or by demand draft (drawn in favour of “ The Institute of Mathematical Sciences”) from the **Accounts Officer, IMSc, Chennai 600 113.**

Tenderer must produce original certificates in support of their experience, Turnover, solvency, manpower, tools & plants etc., at the time of request for Tender document.

The contractor approaching the Department for issue of tender shall furnish a certificate from Assistant Commissioner, Commercial Tax Department, Chennai Assessment Circle, Chennai or the respective VAT authorities to the effect that their registration under TNVAT Act 2006 or VAT Act of the relevant State is valid and in case of award of work, the same shall be kept valid till the completion of the work.

Tenders will be received upto 3.30 PM on **30-04-2015** (or the next working day if **30-04-2015** happens to be a holiday) by *the Registrar, Institute of Mathematical Sciences, CIT Campus, Tharamani, Chennai - 600 113* and Part-1 (Technical bid) will be opened on the same day at 3.35 PM in the presence of attending tenderers.

TENDERS NOT ACCOMPANYING THE FOLLOWING ARE LIABLE TO BE SUMMARILY REJECTED

- 1) Fixed Deposit Receipt or Demand Draft of a scheduled bank guaranteed by the reserve bank of India for the Earnest Money Deposit indicated above in favour of "*The Institute of Mathematical Sciences*", **NOTE: CASH, CHEQUES AND BANK GUARANTEE FOR EARNEST MONEY DEPOSIT WILL NOT BE ACCEPTED**
- 2) EMD of successful tenderer will be returned immediately after submission of Performance guarantee.
- 3) In the case of contractors in the approved list of public works Department, Central Public Works Department or Military Engineer Services shall be required to submit the copy of evidence showing the appropriate and eligible class to which they belong. Contractors they are required to submit the detailed list of works carried out by them during the last seven years along with solvency certificate and the list of machines and manpower they possess. List of projects under execution or awarded shall also be submitted.
- 4) Performance report of works referred in Point (3).
- 5) PAN Certificate in the latest approved form - Details of sales tax registration including details of commercial tax office and this address with whom they are remitting this tax
- 6) Tenderer may please intimate their Bank Account Number, MICR Code, IFSC code, Branch and address details so as enable the department for payments through Bank, if possible.
- 7) Should have had average **annual financial turnover of 100% of estimated cost** on civil construction work during the immediate last three consecutive financial years certified by Chartered Accountant.
- 8) Should not have incurred any loss for more than two years during the last five years ending previous financial year. Details shall be furnished duly supported by figures in balance sheet/profit & loss account for the last 5 years duly certified by Chartered Accountant as submitted by the applicant to Income tax department.
- 9) The bidding capacity of the contractor should be equal to or more than the estimated cost of the work put to tender. The bidding capacity shall be worked out by the following formula:

$$\text{Bidding Capacity} = [A \times N \times 2] - B$$

Where,

A = Maximum turnover in construction works executed in any one year during the last five years taking into account the completed as well as works in progress.

The value of completed works shall be brought to current costing level by enhancing at a simple rate of 7% per annum.

N = Number of years prescribed for completion of work for which bids have been invited.

B = Value of existing commitments and ongoing works to be completed during the period of completion of work for which bids have been invited.

10) Should have a solvency of 40% of estimated cost obtained from scheduled Bank.

11) The Solvency certificate shall not be older than one year from the date of tender opening.

12) Details regarding structure and organization of the firm shall be submitted. Details regarding manpower possessed shall be furnished. The details of trained and certified workmen proposed to be employed at the work site of the project should also be furnished.

13) Details of construction plant and equipment likely to be used in carrying out the work shall be furnished.

14) The tenderer shall be required to place the Earnest Money and Technical bid and Financial bid in separate sealed envelopes marked '**Earnest Money**' and '**PART-I**' (**Technical bid**) and '**PART-II**' (**Financial bid**) respectively and these envelopes shall then be placed in another sealed envelope and submitted. The envelope containing the EMD shall be opened first. If the EMD is found to be in order then only the envelope containing the tender will be opened.

15) In case of successful tenderer, the tenderer is required to deposit an amount equal to 5% of the tendered value of the contract as irrevocable performance guarantee in the form of Bank Guarantee from *State Bank of India or any one of the nationalized Banks* or '*Demand draft from any scheduled bank drawn in favour of "The Institute of Mathematical Sciences"* within a period of 15 days of issue of letter of intent. The letter of award of work will be issued only after the above said performance guarantee in any one of the prescribed form is received and accepted failing which the Institute shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the earnest money absolutely. Earnest money deposited along with bid shall be returned after receiving Performance Guarantee.

16) In addition to the above, the successful tenderer is required to remit security deposit amounting to 2.5% of the tendered value which shall be deducted at 5% of the gross amount of the bill from each running bill, till total security deposit is recovered.

17) Tenderer must ensure to quote rate of each item. The column meant for quoting rate in figures. If any cell is left blank the same shall be treated as "0". Therefore, if any cell is left blank and no rate is quoted by the bidder, rate of such item shall be treated as "0" (ZERO). It will be assumed that the Contractor will execute the work at zero cost as he has added the cost in other items.

18) Copies of original documents detailing the constitution or legal status, places of regulation and principle place of business, written power of attorney of regulation of the bond to commit the bidder.

19) The name of the tenderer shall be filled on the relevant pages of the tender form and all the pages shall be invariably signed and seal affixed including drawing attached (if any)

20) This tender document should be returned with all the papers intact without detaching any part of it.

21) Tenderer to note that tenders with any condition including that of conditional rebate shall be rejected forthwith.

22) A certificate to the effect that the firm had not been black listed by any Government Department, Public sector undertaking or Autonomous Institutions, off so furnish the details.

Applicant should submit the details of all works of similar class completed in the proforma as specified in **Form - C**.

List of projects under execution or awarded shall be submitted as per proforma specified in **Form - D**.

The **Registrar** on behalf of the Director, IMSc does not bind himself to accept the lowest or any other tender, and reserves to himself the authority to reject any or all of the tenders or to allot parts of the works to different agencies without assigning any reasons therefor. All tenders, in which any of the prescribed conditions is not fulfilled or any condition including that of conditional rebate is put forth by the tenderer, shall be summarily rejected.

REGISTRAR

For and on behalf of the Director,
The Institute of Mathematical
Sciences.

**FORM 'C' : DETAILS OF ALL SIMILAR WORKS COMPLETED IN ALL
RESPECTS DURING THE LAST SEVEN YEARS ENDING ON THE LAST DAY OF
THE MONTH March 2015**

Sl. No.	Name of the work/ Project and location	Owner or Sponsoring organization	Cost of work (Rupees in Lakhs)	Date of commencement as per contract	Stipulated date of completion	Actual date of completion	Litigation/ arbitration pending/ in progress with details*	Name & Address/ Phone No. of Officer to whom reference may be made	Remarks

* Indicate gross amount claimed and amount awarded by the Arbitrator.

Notes:

a. Application may submit separate form for giving details of work (completed) for each year to fill up the details as above. Separate sheets if any shall be numbered in sequence.

b. The copies of the work orders for each work along with completion certificate shall be submitted.

c. Certified that the above list of works is complete and no work has been left-out and the information given is correct to my knowledge and belief.

Name of Authorized signatory

FORM 'D' : PROJECTS UNDER EXECUTION OR AWARDED

Sl. No	Name Of The Work/ Project And Location	Owner Or Sponsoring Organization	Cost Of Work (Rupees in Lakhs)	Date Of Commence-ment as per Contract	Stipulated Date of Completion	Up To Date % Progress of Work	Slow progress if any and reasons thereof	Name And Address/ Telephone Number Of Officer To Whom Reference May Be Made	Remarks

Name of Authorized Signature