

विनयलता एस.
Vinayalatha S.
कुलसचिव
Registrar



गणितीय विज्ञान संस्थान
THE INSTITUTE OF MATHEMATICAL SCIENCES
(परमाणु ऊर्जा विभाग, भारत सरकार का एक स्वायत्त संस्थान)
(An Autonomous Institution under Dept. of Atomic Energy, Govt of India)
CIT CAMPUS, TARAMANI, CHENNAI - 600113



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वेबसाइट/Website : www.imsc.res.in ईमेल/Email: registrar@imsc.res.in

Ref: IMSc / LT Breaker / AMC / 2025

Date: 07.04.2025

To :

Sir,

Kindly send your competitive Quote / rate for the following LT breaker AMC maintenance work which is to be carried out in our 11KV/433V Electrical substation. Experienced AMC contractors are requested to Inspect our LT breakers and send your sealed quotations **to reach us on or before 30.04.2025 at 18.00 hrs.** The Institute reserves the rights to reject any or all the quotations without assigning any reason. AMC providers are requested to quote their rates after inspection and the scope of works mentioned below. Also it is mandatory to indicate our reference number and due date in the top of your envelope / quote. Our contact number : In-charge (Electrical), 044 - 2254 3149.

Tenderers are advised to take note of the following points into consideration while quoting

1. E - mail/ fax quotations will not be accepted.
2. The period is to be **12 (Twelve) Months**.
3. The payment will be made in four installments on pro-rate basis after completion of all preventive maintenance service during the contract period.
4. Late quotations will not be considered.
5. The tenderer should attach completed similar AMC order and work completion certificate from the organizations within last three years is only the eligible to qualify for the technical evaluation..
6. The tenderer should have their service center in Chennai is only the eligible to qualify for the technical evaluation.

Enclosed : Blank Schedule.

Schedule:

Item No.	Description	Qty	Unit	Rate in Rs.	Amount in Rs.
1.	<p>Annual maintenance charges for our LT, 433V, (1600A – 6 nos and 1250A – 1 no), 4 Pole, L&T make, ACB Circuit breakers installed in our 11KV substation for 4 services in a year involving the following works :</p> <p>1. Preventive maintenance service once in every three months during the AMC period. (Four services in a year).</p> <p>2. Attending the complaints / break down calls with in 24 hrs of receipt of complaint in addition to preventive maintenance works.</p> <p>3. Minor spare parts like bolts, nuts, spring, gaskets, washers, creasing and lubricating items are covered in this work. Major components for replacement will be provided by us.</p> <p>4. Any other checks which may be required for the proper running of the equipments should be carried out whenever needed.</p>	7	no		
GST at					
Final amount in Rs.					

Total Amount in Rs. _____

(Total Amount in Words _____)

Vinayalatha S.
 Registrar 11-4-2025

For and behalf of the Director
 IMSc

[Signature]
 8/4

[Contractor signature with seal and address]

A. STRUCTURE & ORGANISATION DETAILS ABOUT AMC PROVIDER :

NOTE: Below details to be filled by the service provider and this is to be submitted along with their offer.

1 Name & Postal Address of the applicant:

2 Telephone No./Telex No./Fax No:

3 Legal status of the applicant (Please tick and attach attested copies of original document defining the legal status)

(a) An individual; (b) A proprietary firm; (c) A firm in partnership

(d) A limited company or Corporation

4 Particulars of registration with various Government bodies (attach attested photocopy)

Dept./Organisation & Place of registration Registration No:

5 Names and Titles of Director & Officers with designation proposed to be concerned with this work.

6 Designation of individuals authorised to act for the organisation.

7 Was the applicant ever required to suspend any work for a period of more than six months continuously after you commenced their service? If so, give the name of the project and reasons of suspension of work.

8 Has the applicant or any constituent partner in case of partnership firm, ever abandoned the awarded work before its completion? If so, give name of the project and reasons for abandonment.

9 Has the applicant, or any constituent partner in case of partnership firm, ever been debarred / black listed for tendering in any organisation at any time? If so give details.

10 Has the applicant, or any constituent partner in case of partnership firm , ever been convicted by a court of law? If so, give details.

11 Chennai office / Service center Address.

Name and address of the authorized signatory

B. CONDITIONS OF CONTRACT FOR THIS AMC:

Terms and conditions for Comprehensive Annual Maintenance Contract for LT breakers installed at Institute premises shall be as follows :-

1. All the rates must be quoted in the prescribed format only. The company profile and a list of customers etc. must be accompanied with the tender document.
2. The rates quoted shall be valid for 90 days from the date of opening of tender.

3. If the contractor fails to repair the system within 24 hours of complaint due to irresponsible / without proper reason, they will attract a penalty of Rs. 200/- per day till the restoration of entire system. If the problem is continuous, IMSc is right to terminate the AMC contract immediately.
4. The contractor shall compensate in full the loss sustained by this institute on account of damage or theft of material during discharge of the activities by the service provider.
5. The staff provided by the contractor to the Institute are in case found to be indulging in any undesirable or unfair activities in the premises of the office, the contractor will solely be responsible for all the consequences apart from the liberty of office to lodge complaints before appropriate authorities.
6. The Institute will not take any responsibility in case of any accident / injury to the labourers during working. The firm shall take all safety measures and welfare of the labourer
7. Any damage is caused to any equipment / items available at the Institute premises due to negligence of the contractor's work force shall be entirely on contractor, the amount so involved on this account shall be deducted from the payment due to contractor.
8. The Institute is right to withhold the payments of the contractor in case of dispute till it is resolved.
9. Payment will be made on quarterly pro rata basis after completion of the preventive maintenance work. It is the responsibility of the service provider to obtain the satisfactory completion certificate from Incharge (Electrical) after completion of each service and submit the same along with bill for payment.
10. It is mandatory to have their professional service centre in Chennai by the AMC firm suitable for our LT breakers.