

Date :

To
The Accounts Officer
The Institute of Mathematical Sciences
CIT Campus Tharamani Chennai – 113

Sir/Madam,

Sub : Submission of Proof of savings for Income Tax – Financial Year 2015-16

Please find enclosed herewith my declaration of tax savings and other income during the financial year 2015 – 16 duly supported with the documentary evidence(s) & self attested as per the following arrangements:

1. I certify that particulars furnished are true and correct to the best of my knowledge and belief.
2. I also certify that these savings have been made/proposed savings will be made by me from my own salary income/sources.
3. Proof of the proposed savings declared will be submitted latest by 11th January 2016
4. I understand if I am unable to submit the self-attested savings proofs for the current savings by 30th November 2015 & proposed savings evidence by 11th January 2016, due tax may be deducted from my salary for the month of January and February without any further intimation to me.
5. I will personally responsible to Income Tax Department, Govt of India, for all information pertaining to income tax assessment.

Thanking you

Yours faithfully

Signature

Name :

Employee Code :

Mobile no.:

E-Mail id:

INVESTMENT DECLARATION FORM FOR FY 2015-16

Name		Designation	
I C No		PAN No.	
Date of Birth		Date of Joining	
Pay Band+Grade Pay		Basic Pay as on 01.04.2015	

1. Whether Residing in rented house/own house :

***If Residing in a Rented House
(Rent receipt to be enclosed for availing HRA exemption):***

***a. Amount of Rent paid :
b. Period from which paid :
c. HRA received :***

2. Deductions under Chapter VI-A:			
a.	Sec 80D (Mediclaime Policy & Preventive health check up)	“Medical Insurance Premium PAID by Employee:- on the health of employee, spouse and dependent children.”	
b.	Sec 80DD (Maintenance including Medical treatment of dependant person with disability)		
c.	Sec 80 U (for Person with a disability)		

3. Permissible Deductions under Sec.80CCE:

S.No	Particulars	Amount Rs.	Maximum Limit (Rs.)
a.	Provident Fund Contribution		Maximum amount eligible for deduction under section 80CCE (80C & 80CCC categories is Rs.1,50,000/-)
b.	Life Insurance Premium		
c.	Public Provident Fund (PPF)		
d.	Pension Fund Contribution		
e.	National Savings Certificate (NSC)		

Date of Purchase	No. of the NSC	Name of the PO	Amount of NSC	Interest Accrued
1.				
2.				
3.				
f	Interest Accrued on NSC (Reinvested)			
Date of Purchase	No. of the NSC	Name of the PO	Amount	
1.				
2.				
3.				
g.	Unit Linked Insurance Policy (ULIP)			
h.	Equity Linked Savings Schemes (ELSS)			
i.	Payment of Tution Fees for children (Max. 2 children)			
j.	Principal repayment of Housing Loan			
k.	Sukanya Samriddhi Scheme			
l.	Infrastructure Bonds			
m.	Bank Fixed Deposit for 5 Years & above			
n.	Post office Term Deposit for 5 years & above (CTD)			
TOTAL				

Maximum amount eligible for deduction under section 80CCE (80 C & 80CCC categories is Rs.1,50,000/-)

I hereby declare that information as stated above is true and correct. I also authorise the Institute to recover tax (TDS) from my salary based on the declaration / documents submitted by me. I am personally liable to Income tax Proceedings for any misstatements in the declaration or proofs submitted herewith if they are inconsistent with the requirement of Income Tax Act, 1961.

I.....solemnly declare that to the best of my knowledge and belief the information given above is correct and complete.

Date :

Place :

Signature

ANNEXURE - 1

Details of house property for claiming rebate under section 24 of IT ACT:-

1. Address of house Property:
.....
.....

2. Self-occupied : Yes ☐

3. Year of possession of house property:

Details of repayment of loan during the F.Y: (Provisional Certificate issued by the Banker showing the interest Part)

Principal amount paid:

Interest amount paid:

I.....solemnly declare that to the best of my knowledge and belief the information given above is correct and complete.

Singature with date